

# SONTALI ANCHALIK COLLEGE

Mahtoli, Kamrup, Assam, Pin-781136

College Portal: <http://sontalianchalikcollege.ac.in>

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## INSTITUTIONAL GUIDELINES FOR SPOT ADMISSION (FYUGP 2026-2027) VIA SAMARTH PORTAL

In pursuance of the official Spot Admission Guidelines issued by the Higher Education Department, Government of Assam, alongside the SAMARTH Admission Portal framework, Sontali Anchalik College hereby establishes the following institutional rules and procedural standards governing Spot Admissions for the academic session 2026-2027.

### 1 Eligibility for Spot Admission

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The Spot Admission window is designed to provide opportunities to qualified applicants under the following categories:

- i) **Unallocated Applicants:** Candidates who submitted applications but were not selected or short-listed in any of the preceding regular merit rounds.
- ii) **Unregistered Admission Seekers:** Applicants who successfully registered on the SAMARTH Portal but failed to secure or formalize admission during regular rounds.
- iii) **Institutional Transfer Candidates:** Applicants who wish to cancel their existing admission in another higher educational institution to seek admission at Sontali Anchalik College, subject strictly to seat vacancy and departmental eligibility criteria.
- iv) **Fresh Applicants:** New prospective applicants who fulfill the benchmark eligibility criteria defined by the Higher Education Department, Government of Assam, and the SAMARTH Portal guidelines.

### 2 Availability of Seats

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- Spot Admissions shall be executed **solely against vacant seats** remaining unfilled upon the absolute conclusion of the regular admission timeline.
- Detailed subject-wise, major-wise, and stream-wise seat vacancy matrices will be transparently displayed on both the College Notice Board and the official College Website immediately preceding the commencement of the spot allocation process.

### 3 Application Procedure

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- Eligible candidates must log in and submit their application directly via the **SAMARTH Admission Portal** within the explicitly designated operational window:

**Application Timeline: 13th June 2026 to 17th June 2026**

- During the application process, candidates must select their preferred Four-Year Undergraduate Programme (FYUGP), designate their desired Major Subject, and upload high-resolution, legible electronic copies of all mandatory academic and statutory documentation.

### 4 Admission and Selection Criteria

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- All spot admissions are granted strictly based on objective competitive parameters including: **Academic Merit**, specific course-wise **Eligibility Rules**, state **Reservation Policies**, and the quantitative **Availability of Vacant Seats**.
- Preference will naturally be accorded to candidates securing higher aggregated marks in the qualifying Higher Secondary (HS) or equivalent examination.
- Sontali Anchalik College retains full statutory right to perform complete verification of all physical credential documents prior to approving any formal admission.
- **Zero-Tolerance Policy:** Any admission secured via the misrepresentation of facts, submission of forged credentials, or altered documentation shall be summarily cancelled, and appropriate statutory legal action may be initiated.

### 5 Mandatory Document Verification

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Applicants must produce the following **original documents** in person along with self-attested photocopies during the verification counter session at the college:

- Higher Secondary (HS) Final Mark Sheet and Pass Certificate
- Admit Card of the Higher Secondary (HS) Examination (for age verification)
- Valid Caste Certificate issued by competent authority (where reservation is claimed)
- Official Income Certificate issued by an authorized government official (for fee waivers or concessions)
- Valid Ration Card (where applicable under welfare or concession schemes)
- Disability or Divyangjan Certificate issued by a competent medical board (where applicable)
- Academic Gap Certificate on non-judicial stamp paper (applicable for candidates with study intervals)
- Government-issued Identity Verification Card (e.g., [Aadhaar Redacted])

### 6 Admission Fee and Fee Waiver Norms

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- General institutional admission fees will be collected in full compliance with the statutory structures prescribed by the Government of Assam and Gauhati University.
- Fee waivers, institutional concessions, and financial subsidies shall be strictly evaluated and granted only to qualifying applicants matching the active, verified rules set forth by the state government.

## 7 Transparency and Grievance Redressal

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- A dedicated **Spot Admission Help Desk** shall remain actively operational on campus to assist candidates throughout the application, selection, and onboarding sequence.
- Any grievance, discrepancy, or procedural complaint concerning the spot admission process must be submitted formally in writing to the Office of the Principal within the active admission window.
- The final findings, determinations, and rulings compiled by the Institutional Admission Committee shall be conclusive, binding, and absolute.

## 8 Supervision and Oversight

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The entire Spot Admission ecosystem, sequence verification, and seat allocation protocol will be rigorously supervised by the specialized **College Admission Committee**, duly constituted and empowered by the Principal for this academic cycle.

## 9 General Operational Conditions

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- The College Administration reserves the right to modify, amend, or alter any part of these institutional guidelines to maintain alignment with unexpected regulatory changes issued by the Higher Education Department of Assam, Gauhati University, or the SAMARTH Portal command.
- Applicants are strongly urged to proactively monitor the official **College Website** and their personalized **SAMARTH Portal dashboard** daily for instantaneous status changes and announcements.
- Sontali Anchalik College formally pledges to ensure absolute fairness, complete systemic transparency, and uncompromised adherence to state guidelines across the entire Spot Admission phase.



**Principal i/c**  
Sontali Anchalik College  
Mahtoli, Kamrup, Assam  
Principal i/c  
Sontali Anchalik College  
Date.....